

CHARLEVOIX TOWNSHIP AUTOMATIC PAYMENT PLAN

Dear Water Customer,

Charlevoix Township now has an automatic payment plan for your water bill. Each month your bill will be automatically deducted from your checking or savings account on the date it is normally due, the 15th of each month. The plan is quick, simple, and helps avoid penalties and it's free.

To participate in the automatic payment plan, **simply fill out the form below and return it to us with a voided check** with your bank ABA routing number on it.

Name _____

Address _____

City: _____ State: _____ Zip: _____

Daytime Phone # _____

Utility Account # _____

Your Financial Institution Information:

Name of Bank or Credit Union: _____

Account # _____

Type of Account (Checking or Savings): _____

ABA Routing Number: _____

(This information is on the check or may be obtained from your financial institution.)

Authorization:

I authorize Charlevoix Township to deduct my utility bill payment from the checking or savings account shown above. I am the owner of the account listed and I also authorize any necessary adjustment that may be required. I may discontinue payments at anytime by notifying the Charlevoix Township Clerk.

Signature: _____ Date: _____

Please allow at least 30 days for withdrawals to begin.

Mail to the address listed below.